



WESTERGARD PTO

MEETING MINUTES

LOCATION:	Westergard Library
DATE:	05/14/2024
ATTENDEES:	See attendance sheet
TIME:	3:00 pm – 4:00 pm

AGENDA ITEMS

Call the meeting to order.

Meeting was called to order by Will Burrows and seconded.

General Update

- Welcome Jenna! Jenna is taking on the Secretary role for the 2024-2025 school year.
- Will to meet with the Principal and schedule a regular meeting.
- If Kindergarten wants sand, Moana Nursery will donate but the teachers need to call.
- The PTO is primarily a fundraising organization and not a small school district and anything outside of fundraising and community events are not handled by the PTO.
- PTO should consider doing a physical newsletter, even though it is a lot of paper, it can include advertisements and is a more visible way to reach parents. We should use bright paper like purple so it is obvious and consistent.

Budget

- PTO will not be holding any expensive fundraisers.
- Move money to the teachers to decide what to do with stipends. Teacher stipends will be increased to \$500 for the year.
- PTO will have a meeting in the Fall to add stipends for additional teachers.
- PTO makes about \$50,000 per year.
- Teachers mentioned that the lower grades do not have carts and the technology budget is not being used.
- Motion requested to increase fifth grade graduation stipend from \$500 to \$600 and the motion passes.
- Vote to approve budget passes.

Fundraising

- Kim has worked hard to balance the budget and clean up old unused budget items.
- Move money to the teachers to decide what to do with stipends. Teacher stipends will be increased to \$500 for 2024/2025 school year.
- Offer pops for smaller classroom funding.
- Restaurant nights.

Talent Show

- a) Friday is the talent show dress rehearsal.
- b) The participants will perform for the students during the day at 1:15.
- c) The Sign-Up Genius will go out this week for volunteers.

Boosterthon

- a) Boosterthon provides T-Shirts, prizes, and all the materials to host the event.
- b) Sign-up Genius to go out for volunteers for race day since we need Sharpie parents on race day.
- c) Event is on May 30th.
- d) Daily challenge which really promotes contributions.

Santaland

- a) Cooler was sent to us for looking into using a different company to supply the Santaland event. The company would provide the stuff to sell but it was mostly junk and not really worth the effort.
- b) Santaland is too big of an event and the school may need to consider an alternative approach if we want to host this event in 2025.
- h) Possibly have a book fair with cocoa, Santa, and a movie playing.
- i) Amber recommends booking a Santa soon since the schedule fills up quickly.