



WESTERGARD PTO

MEETING MINUTES

LOCATION:	Westergard Library
DATE:	3/10/2026
ATTENDEES:	Board: Parents: Teachers:
TIME:	3:35pm

AGENDA ITEMS

Call the meeting to order

Will called the meeting to order.

Welcome to PTO

Principal Update

Recap of Glow Dance

Rebekah commented that it was a success. We have some ideas for feedback. Changed the structure of how we operate donations and pass out free items. We got enough donations to make it a wash. Will explained that we are trying to separate out fundraising from community events. To keep the non-profit standard, we have to make sure that we aren't giving things in exchange for donations. We will try to direct flow of traffic so that there isn't a loop for the kids to run. Amber mentioned that there must be a specific adult responsible for a group if kids come as a group. She also suggested a parent volunteer "hall monitor".

Fundraising Update

Roundtable Pizza for this Thursday. 3-9pm, 25% of proceeds can go to the school. Next one is Yogurt Beach in may, Shaved Ice in April. FunRun has committee meeting this Thursday. We are hoping to work more closely with the teachers through staff meetings to get their feedback and run it more efficiently with teachers. We'd like to get PTO board members working more closely with teachers to make PTO run more smoothly for teachers.

Housekeeping Update

On going project to clean out the art room so Maggie can use it. Reminder to not store food in the PTO room off of the cafeteria because it attracts rats.

Art Program Update

Will caught up on crates and got new supplies. Sam has been helping, as have the Millers. Will is refreshing the lessons to reflect teacher's feedback. Mrs Emo says that her class loves the Arts for all Nevada Program and the program has also mentioned that they love coming to Westergard. Mrs Emo mentioned that the program does a great job mixing their mediums and bringing new things. Mrs Emo reaffirmed that when parents know what they are specifically paying for, they may be more willing to donate more.

Looking Ahead

PTO Board Openings 2026-2027

Trying to keep the process above the board in making sure that we don't start using people before they are specifically nominated. We still need a Treasurer. Start reaching out to friends. Treasurers roll is very consistent but not hugely time consuming on the day to day. Treasurer stewards the budget, signs and delivers checks, reconciles budget, signs tax forms. Do not need to be an accountant or someone financial wizard to do it. We want to split the fundraising position so it is just restaurant nights and fun runs and an events chair that steers the ship for events. Rebekah asked if Danielle was interested in being Treasurer? That is a possibility.

Questions, Comments, Concerns

Jenna asked how this PTO compared to others, Mrs. Emo mentioned that at her other schools she didn't get a dedicated stipend so this is great that the PTO can give her funds for her to use what she needs. Will mentioned that past PTO groups have held onto funds, so he has prioritized getting money to the teachers as much as possible.

Next meeting will be nominating and voting board members, and getting feedback for budget. The one after that is voting on the budget and letting the new board members take over.

Question about events: Will said ideally, there should be parent volunteers that chair the events. It hasn't worked out the same way this year. So there could be an Events Board Member, or there could be parent volunteers.

Adjournment/ Next Meeting Date and Time

Next meeting is 4/14 @ 3:30pm. Meeting adjourned by Will at 4:22pm