



# WESTERGARD PTO

## MEETING MINUTES

**LOCATION:** Westergard Library  
**DATE:** November 2023  
**ATTENDEES:** See attendance sheet  
**TIME:** 3:30 pm – 4:30 pm

## AGENDA ITEMS

### I. Call meeting to order.

- a) Meeting was called to order by Will Burrows and seconded.

### II. Attendance and Committee Sign up

Sign-up sheet passed around for attendance.

### III. Principal Update

- a) **KINDER AID:** Ruth discussed the Kinder Aid situation and says she'll fund the hours for the existing Kinder Aid. The new Kinder Aid position has been posted and is a teachers assistance position that requires a 2-year commitment + training which causes these things to take a little bit longer to hire.
- b) **ONLINE REGISTRATION:** Will open December 1<sup>st</sup> (especially for students who are on a variance).
- c) **PRINCIPAL SEARCH:** It's planned, and we should expect to see more movement in this area around the April 2024 timeframe.

### IV. Trunk or Treat

- a) Trunk or Treat was a success, but PTO would like to have volunteers provide their own candy moving forward to save PTO budget for more strategic things. 21 cars participated. Kids loved to get toys as much or more than candy.

### V. Welcome Volunteers

- a) Will discusses some new volunteers for our Comms Committee and expresses hope that the website and comms will improve with added parental assistance!

### VI. Shake Hands with a Hero

- a) Shake Hands with a Hero was great and very well received by everyone who attended. Thank you to all that put it together! Great feedback!!

### VII. Art Program:

- a) Dani Meyer suggested we look at adding one or two Arts for All Nevada conducted lessons for ALL grades if budget will allow. Lessons going well overall, continued effort to get parent volunteers for K-3.

## **VIII. Santaland Update**

- a) SantaLand on December 2<sup>nd</sup> from 8-12pm - Volunteers are being recruited for this event now. We have lots of kids from Billinghamurst and McQueen but could still use parents to help wrap presents. In addition to volunteers the event really needs wrapping paper donations!

## **IX. Special funding request:**

- a) Reviews that each teacher gets \$350 maximum and that all overages to that amount need to be approved using a "Special Funding Request." Reviews the process of submitting the Special Funding Request form and then waiting for approvals before spending the money. Small \$ allows the Board to vote on it in a private session. Large \$ entails a public vote during a PTO meeting. Funding should benefit a large portion of the school or the whole school vs. a few classes.

## **X. Fundraising Committee Formation and Direction**

- a) Form a committee, email to be sent by Will (done)
- b) Committee to meet and discuss Cookie Dough alternatives for next year and possibly hosting our own fun run with local sponsors in spring of 2025