

MEETING AGENDA

WESTERGARD PTO



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| DATE: | DECEMBER 12, 2023 |
| TIME: | 7:00 P.M. |
| LOCATION: | WESTERGARD LIBRARY |

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| FACILITATOR: | WILL BURROWS |
| NOTE TAKER: | AMBER BADIK |
| TIMEKEEPER: | MARA MORRISON |

Note: Forum will be open for public comments/questions after every item below.

| Agenda Item | Time | Action Items |
|----------------------------------|--------|---|
| Call Meeting to Order Welcome | 5 min | <ol style="list-style-type: none"> 1. Vote to bring meeting to order. 2. Second the vote. |
| Santaland Update | 10 min | <ol style="list-style-type: none"> 1. Amber can assist with the event next year but will be unable to shop this year on big purchasing days like the day after Christmas. We will need a new lead for the event to go next year or we skip a year and aim for 2025. 2. We need to charge for wrapping again to eliminate the traffic and to supplement future wrapping purchase since we had donations but not nearly enough. 3. Better wrapping control at the door and arrange a path from the library to the multipurpose room to control flow. 4. Run the event from 9-11 or 8-10. All supplies are usually purchased by then and people show up disappointed. Make "until supplies last" larger on the flier. 5. Request Santa from Lifetouch or get a volunteer next year. |
| Fundraising proposal | 10 min | <ol style="list-style-type: none"> 1. Replace Otis Spunkmeyer. |
| Art Program Update | 10 min | <ol style="list-style-type: none"> 1. Will to present. |
| Funding Requests | 5 min | <ol style="list-style-type: none"> 1. Vote for Mrs. Reyes funding request. |
| PTO changes | 5 min. | <ol style="list-style-type: none"> 1. Meeting schedule. 2. Newsletter initiative. 3. Events – 2 community events and 1 fundraiser each Fall and Spring |

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|--------------------------|-------|---|
| Spring Events | 5 min | <ol style="list-style-type: none">1. February Dance (February 16th or 13th)2. Bingo Night (Mar.19)3. Talent Show (Apr. TBD)4. Fun Run (May 30th)5. Teacher Appreciation (May 6th-10th) |
| Adjournment/Next Meeting | 5 min | <input type="checkbox"/> Next meeting: TBD |